



**BOYS & GIRLS CLUBS  
OF GREATER SAN DIEGO**

**MOLLENKOPF FAMILY BRANCH  
16118 4S RANCH PKWY  
SAN DIEGO, CA 92127  
858-676-2230**

### Transportation Agreement

Dear Parents,

Welcome to the Boys & Girls Clubs of Greater San Diego's Transportation Program. We are pleased that you have chosen the Club to provide safe and fun after school activities for your child. In order to provide the safest program possible, the following rules will be enforced. Please review them with your child.

*Please  
Initial*

1. All riders must wear a seatbelt at all times. NO EXCEPTIONS.
2. Everyone must remain in his/her seat during the entire trip, no switching seats once the van/bus has started to move. All personal items including electronics must be in your child's backpack during the entire trip.
3. **IMPORTANT:** Please call us at (858-676-2230) by 11:30am if your child **will not** be riding the bus and will not be back to the school at the scheduled pick up time. You are responsible for transportation to the Boys & Girls Club if your child is not present at the scheduled pick up time.
4. Children are to wait in the designated area assigned by the school. Bus leaves 10mins after bell rings.
5. We will NOT return to school to pick up a child that has missed the bus. If for any reason your child misses the bus, please instruct your child to go directly to the school office and call you to arrange an alternate pick up. We are unable to go back for children who have missed the bus due to late dismissal or delayed arrival to the bus stop.
6. **TRANSPORATION FEES MUST BE PAID IN ADVANCE. Receipting your payment generates your child's name onto the pick-up roster.** Payments for pick up will be accepted by the 24<sup>th</sup> the month for the following month. Any payment received later must be arranged in advance with the Branch Manager. Services may be cancelled after three late payments. **NO CHILD WILL BE PICKED UP WITHOUT A COMPLETED CLUB REGISTRATION.**
  - a. **FORMS & PAYMENT:** It is your responsibility to ensure your members and account is current.
  - b. **Payments must be paid in full.** Partial or split-payments will NOT be accepted.
7. Non-registered children will not be allowed on the bus. Transportation paperwork must be on file at the Club office in order for your child to ride the bus/van.
8. Your child should not attend if he/she is sick or not feeling well
9. **Once child is in possession of the bus driver, he/she cannot be released to anyone until they've been driven and checked into the Boys & Girls Clubs.**
10. **Please note: California Administrative Code, Title V, Section 14103 states:**  
*"Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."*
11. If your child violates transportation program rules, the following consequences are in place: (Steps may be skipped depending on the severity of the offense.)
  - 1<sup>st</sup> notice: Written Warning
  - 2<sup>nd</sup> notice: 1 day suspension from bus program
  - 3<sup>rd</sup> notice: 3 day suspension from bus program
  - 4<sup>th</sup> notice: Dismissal from the bus program
12. All children must be picked up from the Club by 6:00pm. After three late pick-ups, you may be removed from the program.

I/We have read, understand and agree to the rules listed above. I understand that the transportation program is provided as a convenience to parents/guardians of our members. It is my responsibility and my child's to obey the rules and instructions.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**



BOYS & GIRLS CLUBS  
OF GREATER SAN DIEGO

MOLLENKOPF FAMILY BRANCH

16118 4S RANCH PKWY

SAN DIEGO, CA 92127

858-676-2230

## 2023 – 2024 School Transportation Form

I give my permission for the Boys & Girls Clubs of Greater San Diego to transport my child,

\_\_\_\_\_ from \_\_\_\_\_ for the 2023-2024 school year.  
Last Name, First Name School Name Grade

### Emergency Contacts:

Parent/Guardian: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

I hereby give permission for my child to participate in the Club's transportation program. I agree to indemnify or hold harmless instructors, sponsors, officials, employees, and directors of the Boys & Girls Clubs of Greater San Diego ("BGCGSD") for any injury that my child might incur while participating in this program. I give my consent for emergency first aid by BGCGSD and for emergency treatment by licensed physician or hospital.

I understand that my child's participation in the program may be revoked at any time due to late payment/failure to follow transportation rules.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

School transport is being provided as a convenience to parents/guardians of our members. It is your child's responsibility to:

1. **Respect the Leader/Driver and each** other
2. Arrive each day on time at the Club's designated meeting spot **(bus leaves 10mins after bell rings) NO EXCEPTIONS**
3. Refrain from using foul language
4. Keep loose items such as pencils, pens, & cell phones in backpacks
5. Keep hands, head, and all objects inside the windows at all times
6. Stay seated at all times even when the bus or van is not in motion. Wear a seatbelt.
7. No turning around while seated
8. No fighting, teasing, or harassing other members
9. No throwing items out of the windows
10. No eating or drinking (water is allowed) on the bus or van
11. No leaving trash or personal items on the bus or van
12. Keep voices down and in a respectful tone
13. No animals allowed on the bus. NO EXCEPTIONS
14. Keep aisle clear at all times
15. Any vandalism to the bus will be paid for by that member's parents/guardians
16. Shirts, shoes, & face coverings are required to ride the bus. NO EXCEPTIONS

### FEES are pre-paid each month and are due by the 24th!

Note: Children are responsible to arrive at the designated pick-up location on time, so as not to interfere with Club transportation schedules. On occasion when your child may be held up by school personnel, please instruct your child to return to the school office, call their parent/guardian, and arrange for alternate pick up.

Fees are subject to change without notice. Please follow up with the Club office.

Month	Amount	Date Paid	Check #	Payment Type
Membership	\$60.00	___/___/___		Check/Cash/Visa/MC/AMEX
August	\$192	___/___/___		Check/Cash/Visa/MC/AMEX
September	\$304	___/___/___		Check/Cash/Visa/MC/AMEX
October	\$352	___/___/___		Check/Cash/Visa/MC/AMEX
November	\$240	___/___/___		Check/Cash/Visa/MC/AMEX
December	\$256	___/___/___		Check/Cash/Visa/MC/AMEX
January	\$256	___/___/___		Check/Cash/Visa/MC/AMEX
February	\$256	___/___/___		Check/Cash/Visa/MC/AMEX
March	\$336	___/___/___		Check/Cash/Visa/MC/AMEX
April	\$272	___/___/___		Check/Cash/Visa/MC/AMEX
May	\$352	___/___/___		Check/Cash/Visa/MC/AMEX
June	\$48	___/___/___		Check/Cash/Visa/MC/AMEX



**Automatic Payments Authorization Form**  
**School Year 2023-2024**  
**Transportation Program**

**Member's Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

Month	Fees	Fees for Additional Children	50% Scholarship	30% Scholarship	15% Scholarship	Check Month(s) Needed	Total Amount Charged	Receipt #	Staff & Date
August	<b>\$192</b>	\$154	\$96	\$134	\$163				
September	<b>\$304</b>	\$243	\$152	\$213	\$258				
October	<b>\$352</b>	\$282	\$176	\$246	\$299				
November	<b>\$240</b>	\$192	\$120	\$168	\$204				
December	<b>\$256</b>	\$205	\$128	\$179	\$218				
January	<b>\$256</b>	\$205	\$128	\$179	\$218				
February	<b>\$256</b>	\$205	\$128	\$179	\$218				
March	<b>\$336</b>	\$269	\$168	\$235	\$286				
April	<b>\$272</b>	\$218	\$136	\$190	\$231				
May	<b>\$352</b>	\$282	\$176	\$246	\$299				
June	<b>\$48</b>	\$38	\$24	\$34	\$41				

**CLUB CLOSED**

Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Dec. 25-29, New Year's Day, Martin Luther King Day, Memorial Day, Independence Day.

**NO ASP:** Sept. 18, Nov. 1, Nov 20-22, Jan 2-5, Jan. 29, Feb. 19-23, April 8-12, June 6-7

Every child in your family exceeding the first automatically receives a 20% discount on monthly fees. **All fees are due by the 24th of each month for the following month.** Service to a member may be terminated after 3 late payments. **Please make all cash and check payments in the office.**

☐ **Yes, you have my authorization to charge my credit card every month.**

I understand that fees will be charged to my card automatically on the 24<sup>th</sup> day of the month for the following month, if I have checked the box giving you authorization to charge my credit card every month. **No** refunds or credit will be given after the 3<sup>rd</sup> business day of that month.

**Credit Card Authorization**

**Name as it appears on the card:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_ **Billing Zip Code:** \_\_\_\_\_

**Circle Card Type:**      **Master Card**                      **Visa**                      **American Express**

**Card Number #:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_ **CVC:** \_\_\_\_\_

**Authorizing Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_